



Coach Travel Expenses Policy 2024

This document serves to clarify how the travel expenses incurred by the VIBC Head Coach (and/or other Competition Coaches) for away races will be dealt with.

Coaching Honorarium:

As outlined in the VIBC Head Coach Policy 2024, the VIBC Head Coach will be remunerated by the club to provide coaching at away races (BC Cups and Nationals).

Coaching duties will include, but are not limited to:

- Coaching ski and shooting technique
- Attending the Captains' meeting and providing start times and other information to athletes/parents
- Collecting the bibs for all club members
- Leading the group zero
- Providing mid-race zeroes where possible
- Reviewing the preliminary results and filing protests when necessary
- Providing rifle and equipment servicing

If the VIBC Head Coach is unable to attend and coach at an away race, a substitute Competition Coach may be selected by the board to provide coaching to the VIBC Team and will receive a coaching honorarium of \$450 plus travel expenses to a maximum (as listed below). This substitute Competition Coach should have Competition-Introduction Certified coaching qualifications or above.

Coach Travel Expenses:

Travel costs incurred by the VIBC Head Coach will be paid for by the club, to a maximum of:

- \$500 for Biathlon BC events at Whistler
- \$770 for Biathlon BC events in Southern BC (i.e. Vernon, Kelowna)
- \$935 for Biathlon BC events in Northern BC (i.e. Quesnel, Prince George, Vanderhoof)
- \$1100 for National Championships based in Western Canada
- \$2200 for National Championships based in Eastern Canada

Athletes who elect to be coached at an event will be invoiced by VIBC to cover coaching at the event. (training camps are not included)

- \$80 for Biathlon BC events
- \$160 for National Championships



Athletes are expected to learn how to wax their own skis, but may choose to pay a nominal fee to a wax tech or coach for these services at an away race.

The club will invoice athletes/parents directly for this coaching support.

No funds for coaching fees or travel are to be transferred directly between athlete and coach.

Athletes traveling together will divide up costs appropriately and fairly.

If an athlete goes on a trip with a coach, the athlete will pay:

- a) \$80 to the club (or \$160 for nationals)
- b) The cost of their own ferry ticket
- c) The cost for their own food
- d) The cost of their own lodgings

Parent Support:

Athletes 13 years old and under as of December 31 of the race season should be accompanied by a parent on trips. If a parent is unable to travel, the parent may arrange with another parent/adult attending the trip to substitute as the child's parent. To ensure that the team has sufficient support, this arrangement must be communicated to and approved by the trip leader prior to travel arrangements being completed.

Chaperones:

In the event that there are both male and female athletes under the age of 18 on a trip, there will be adult chaperones of both genders to supervise and assist the athletes. An exception to this rule is that a parent or guardian of an athlete may take on a supervisory role for that athlete regardless of gender. The Club will follow the NCCP 'Rule of 2' guidelines for club travel as described on the Coach.ca website: <https://www.coach.ca/3-steps-to-responsible-coaching-p161376>

By Agreeing to this policy you acknowledge you will be under the care and supervision of the coach and/or coaching staff and will be considered a trip-participating athlete for the purpose of attending any travel events.

Participant Name

Signature

Parent/Guardian Name

Parent/Guardian contact number

Emergency Contact Name

Emergency phone number



Independent Athlete

I agree to abide by the above guidelines listed under the heading “Chaperones” for both my own safety and the safety of all other VIBC members. I acknowledge that I will not be eligible for club funding, nor will I be charged for any of the coach’s (es’) expenses. I will try to contribute towards the success of the VIBC Race Team. I will not be racing under the supervision of the coaching staff and will be responsible for monitoring my own results and handling any related protests. The club coaching staff will collect my bib for me and I will participate in club zeroing.

Independent Adult Athlete Name

Independent Adult Athlete Signature